

# Ivychurch Parish Council - Minutes of Meeting

## 9<sup>th</sup> November 2023

**Present:** Rick Bailey (RB), Julie Bailey (JB), Alan Martin (AM), Tony Viall (TV), John Goldsmith (JG), Julie Devenish (Jools)

**Apologies:** Jan Robertson

**Absent:** none

**Members of the Public:** 2

### Meeting Opening

**Declarations of Interest :** none.

**Previous Minutes :** October minutes approved

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### New Items for Discussion

**Dog fouling on village footpaths** – new signs have been put in place.

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### Actions from Previous Meetings

**Defibrillator ongoing maintenance and costs –**

- The warranty on the present AED unit runs until November 2026. A comparable (adult&child) AED unit currently costs £1,032.
- Because of the environmental protection provided by the BT Box it is felt that it should not be necessary to consider replacing the cabinet until 2026. A replacement cabinet currently costs £549.
- Battery and adult electrodes: If not used these will need replacing in May 2024 which will last to May of 2026, so nearing the end of life of the AED . Cost **£245**.
- Infant child replacement electrodes. These will need replacing, if not used, in December of 2025. Replacement electrodes should last to December of 2027 which is beyond the end of life of the AED.
- AED Aftercare pricing will rise this year from £189 to **£207** per year.

Therefore, if the AED is not used, maintenance cost in 2024 will be **£452. (plus VAT)**. It is expected that the cost of consumables for this AED unit will increase considerably, while newer units have lower maintenance costs at reduced frequency of replacement, so it is sensible to anticipate replacing the unit in 2026 before further consumables need replacing.

**Play Equipment Safety Report :** the large report file has been placed on the IPC website and link emailed to councillors. The swing basket will be raised. Rick

**Mobile Post Office Service:** letter sent and link to their survey published.

**Local Community / Police Matters :**

- Our new PC for Romney Marsh is PC Steve Putland. He will eventually be joined by two others. Jools will include him when sending IPC agendas. He can be contacted by “My Community Voice” website.
- Julie will find her old list of issues reported in the past in respect of lost bridleways. Cllr Hills commented there is a long delay where KCC maintain adopted paths. ongoing
- Re the issue of vehicles being parked too close to the junction, Alan has emailed Highways and they have passed to KCC.

**Hall Carpark:** Rick has obtained materials to fill in the potholes at the hall carpark entrance. He will pass receipts for this and the noticeboard to Jan. Rick

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**Air Ambulance request for donation** - Uncertainty continues about the finances needed for the Highways Improvement Plan so this remains outstanding and will be decided as soon as possible. **Ongoing**

**Hall Heating** – diarised for review in Spring.

**Permanent siting of memorial bench** : **Rick** and **Jools' husband** will make the bench installation permanent . ongoing

## Highways Improvement Plan

- KCC invoice is on the way. Will be approximately £11,900 but Highways have offered to pay £1,000. It was agreed that once this is received it can be paid without needing a further meeting.
- Magnox - the application has been resubmitted. **Alan** will chase. (>£2K)
- Little Cheney Windfarm – **Alan** will chase, as their meeting must have taken place by now. (>£2K)
- **Julie** will submit grant requests to Cllr Hills for £500, from his KCC Members Allowance, and to Alan Martin for £1,000 as District Councillor.
- **Alan** and **Julie** to make a diary note to look at some outstanding Highways Improvement Plan issues once the speed limits have been addressed (e.g. HGV Route signage, enforcing parking restriction at junctions, etc)

## Hall Refurbishment / Internal Decoration

- **Hall soffits and fascias** - the top coat will be included. ongoing
- **Telephone Kiosk** repainting on hold for now.

## Hall and Green

- **Carpark and hall perimeter** : overgrown areas have some further regrowth. ongoing
- **Outside water options** : **Rick** will check what pipework etc are needed. - ongoing
- **Indoor notice board** – has been installed. COMPLETE
- **Fire Safety Regulations / Responsible Person** – New Fire Safety Regulations came into force on 1<sup>st</sup> October. **Tony** has written a fire evacuation procedure which we can adopt. He will look at the template Fire Safety Compliance Matrix supplied through NALC and tailor it to Ivychurch Village Hall. Ongoing
- **Heating** – costs are expected to rise and the hall has been chilly during recent evening meetings. **Tony** will raise the thermostats in advance of the children's Christmas party on 16<sup>th</sup> December. He will also check if the existing background heaters are wi-fi enabled.
- **Hedgehogs/Play area** – the football nets have been fixed and fresh hedgehog awareness signs in place.

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## Community Speed Watch

- Sessions continue to be arranged ad-hoc.
- **Jools** has publicised the group in the latest village mailshot and some interest has been expressed. Ongoing

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## Planning

- Nothing new seen
- Clubb Lane planning enforcement: nothing new to report, item remains to be kept in view.

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## Governance

- none

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## Treasurer's Report

### Treasurer's Report November 23

Current Balance 12047.08 09/11/23

Previous Balance 12007.08 12/10/23

No Debits this month

#### Credits

31/10/23 15.00 bac G

02/11/23 20.00 bac DSSC

09/11/23 5.00 bac MK

#### Outstanding

EKFire 90.08 due 21/11/23

Kcc 10973.00 Traffic

This would leave a working balance of just under £1000

Re Octopus 15.44 which was due to be taken by DD around 16/09/23: Alan has checked, this was August usage figure but £75 was exported, so we actually currently have credit of £353.70

**NOTE: Section 137 Spend (total available for 2023/24 = £1,986 assuming 200 electors) – running total period 1<sup>st</sup> April 2023-now = £0**

#### Pipeline

##### Expenditure (est)

10,973 for traffic measures

Feb 2024: 1,100 - hall insurance

May 2024: 245 AED consumables – battery, pads

June 2024: 207 AED aftercare covering Jan-Dec24 (for full AED cost projections see minutes 11/2023)

Some time in 2025: £? playground surface refurb

May 2026: £2k replace AED and consumables

##### Income

110 from post office hall rental

1250 Swarco

1000 Alan Martin

500 Tony Hills

2000 Magnox poss donation

2000 LCF poss donation

## Diarised / Correspondence / Upcoming Events / Any Other Business

- **Precept** – Jools will check notification deadline and confirm to councillors
- **Fire extinguishers** – check has been carried out
- Details of “Hedgehog Highway” project were passed to the meeting.
- The request for land permissions from a **metal detectorist** was passed to the meeting. No suitable sites were identified. Jools will write back.
- **Insurance Renewal** – all to check the pre-renewal questionnaire and feed back to Jools.
- **Salt/grit bags** – Rick will check if any supplies are needed.
- **Marsh Forum** – John advised they may wish to use the hall for meetings. Agreed there would be no charge for this.
- **Carbon Efficiency** – an email had been received which triggered some discussion on the merits of getting a battery to store our solar energy. Julie will investigate..
- **Children's Christmas party** – Rick and Robin will put up lights
- **CPR-Defibrillator session** – 17<sup>th</sup> February 2024 10-12am for up to 12 people.
- **IPC and IAA Annual Meetings** – it was agreed to hold a **joint IAA AGM/Parish Meeting with brunch**. Proposed date 13<sup>th</sup> April.

**Energy usage** - Summaries of energy usage (KWH) as billed from the Smart Meter are shown here as they become available; please note billing dates and periods vary from month to month, so standing charge periods will also vary.

Coin meter: £77 emptied	tba	
Credit Notes :		

**Next Parish Council meeting** : Next meeting will be : **Thursday, 11<sup>th</sup> January 2024**, 7.30pm in Village Hall. Meeting closed at 8.50pm. Agreed meeting dates will remain at 2<sup>nd</sup> Thursday in month. Tony will diarise the hall bookings.