

# Ivychurch Parish Council - Minutes of Meeting

## 20<sup>th</sup> July 2021

**Present:** Andy Daburn (AD), John Goldsmith (JG), Alan Martin (AM), Jan Robertson (JR), Julie Devenish (Jools)

**Apologies:** Rick Bailey (RB), Julie Bailey (JB)

**Members of the Public:** 1

*Please note: actions which had been suspended due to Covid limitations have been re-inserted into the appropriate sections of the minutes (in red) to facilitate transition to a full agenda when possible. Actions assigned to Rick or Julie have not been updated this month in their absence.*

### Meeting Opening

**Declarations of Interest :** None ;

**Previous Minutes :** June minutes approved and signed off by Andy who also chaired this meeting in Rick's absence.

It was agreed to continue to leave the items in RED until the next meeting.

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### New Items for Discussion

#### Hall & Green bookings administration

A replacement bookings administrator has been found, a meeting between him and the incumbent has been arranged for this Friday. Jools was asked to welcome him on behalf of the parish council. Jan advised there is a new paying-in book.

Jools / Jan

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### Actions from Previous Meeting

#### Matters relating to the COVID-19 crisis

**Grant Funding :** Jools has obtained confirmation from F&HDC that no further grant funding is being applied.

complete

**Hall Reopening :** Andy advised that the current cleaner is unable to continue. He is seeking a new cleaner – it was agreed that this should be on a more regular basis, an hour a week at £12.50 per hour, plus the occasional ad-hoc clean, the cleaner to invoice the parish council for payment.

Andy

#### Hall and Green Maintenance

**Carpark Signs :** Rick read out the proposed wording of the carpark sign, which was approved. He will obtain a quote for a printed aluminium sign plus another to replace the deteriorated "Ivychurch Village Hall" sign.

Rick

**Outside water options** – Jan's enquiry did not yield any recommendation for a suitable water butt to pass to Rick. John agreed to check some prices.

John

**Audio-visual equipment :** diarised to review requirements at some time in the future.

complete

**Benches for Village Green :** Rick reported the delivery of these has been delayed.

**Noticeboard :** Andy handed some more magnets to Jools.

complete

**Solar :** Alan summarised his progress re the tariff. It was agreed to take up the Octopus deal from September, and to remain on Economy7. Andy has been in discussion with Paynes about suitable equipment. Alan will sort out the

# Ivychurch Parish Council - Minutes of Meeting

Octopus agreement.

**Alan**

## Other Hall & Green issues

- John's action remained minuted, to check re the Wind Farm's Community Chest funding in respect of a new roof and solar panels for the hall. Remove item?  
**John**
- Paines proposal re hall heating awaited.  
**Andy**
- The fence opposite The Gardens needs repairing - children have been using it as a shortcut. Julie will mention it to the parents as it has been broken twice.  
**Julie**
- The gate is also starting to rot. Rick will look at the cost to replace.  
**Rick**
- Rick and Julie have tidied the wildflower area. It was agreed we will keep an eye on it this season and it is possible that Kent Wildlife will pick it up when they reconvene.  
**All**
- The hall's storage heaters are now switched off.
- Indoor notice board – a second noticeboard was generally agreed to be a good idea.  
**Jools**
- **Telephone kiosk** Light has been installed. Repainting will be attended to when possible.  
**Rick/John**
- **Dead trees at northern approach to village** These will be removed, either by Simon or Rick  
**Rick**

**New Website:** the KCC grant of approximately £1,300 has been received.

**complete**

## Highways Improvement Plan :

For a summary of progress so far please refer to minutes from June 2021. Items with actions attached remain minuted here.

Julie has requested clarification from Highways regarding their criteria for **the 40mph limit**. It was agreed that if the criteria are met, this should be implemented (**cost £3,000**).

**Julie**

**Bridge at Melon Lane / Ashford Road** : Highways are arranging for another inspection and report. Julie will pursue the question of **priority at the bridge**.

**Julie**

**Incidents** : A note was delivered to all residents encouraging people to register road incidents to support our Highways Improvement Plan. A couple of incidents have already been reported.

**complete**

**Static vehicle-activated speed sign** : Julie will add this suggestion to the HIP to be looked at after the existing actions are addressed.

**Julie**

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## Community Speed Watch

- Rick will get the speed equipment ready and arrange for Speed Watch sessions to resume. There is a restriction of 4 persons at a session, but if prospective CSW members wish to, they may observe the activities from a distance.

**Rick**

# Ivychurch Parish Council - Minutes of Meeting

- Rick feels the grain store may not be suitable as a possible CSW site but he will put it to the police to decide.  
**Rick**
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## Treasurer's Report

**Current balance** 14894.64

**Previous Balance** 15147.04

### Expenditure

28/06/21 12.35 DD British Gas  
30/06/21 226.80 Bac Hopkins AED maintenance  
12/07/21 6.25 Bac business Stream Water  
12/07/21 51.00 Bac WSL garden

### Credits

08/07/21 40.00 hall hire pay-in book 100491

### Not yet presented

£240 to PKFL for Annual Return external audit

### Pipeline : Expenses (or income) approved or anticipated

- (1) *Income* anticipated of £1,250pa for 7years from installation of vehicle charge points.
  - (2) potential large outlays for village green hedging
  - (3) Highways Improvement Plan : £350 + £3,000 + £1,500
  - (4) contribution towards Village Litter Pick £TBA
  - (5) contribution to village event after easing of lockdown restrictions £TBA
  - (6) £226.80 annual maintenance of defibrillator
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## Planning

- Jools is experiencing difficulties using **planning portal** since changes were introduced.  
**Jools**
  - **Ivychurch Business Park** – Rick has been asked to re-send the papers.  
**Rick**
  - **Y19/0524/FH & Y19/0525/FH - A259 speed logging**: as that part of the A259 is in Brookland's parish, IPC feel that logging strips should be paid for by them  
**TH/Jools.**
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## Diarised / Correspondence / Any Other Business

- **Invicta Autograss Club** – the council expressed their appreciation that Invicta Autograss have indicated that they are resuming contributing to the village following the easing of Covid lockdown restrictions. Jools will post an acknowledgement on the parish council website.  
**Jools**
- The church warden thanked the council for the use of the village green for concert parking.
- The post-lockdown village celebration is planned for 14<sup>th</sup> August. John offered the use of a couple of BBQs. There will also be a flower&produce stand, music, and the hire of a bouncy castle was discussed. A planning meeting is scheduled for 2<sup>nd</sup> August, and ideas and offers of help will be gratefully received. A concert by the Ashford Invicta Singers will also take place in the church on the evening of the 14<sup>th</sup>.

## Ivychurch Parish Council - Minutes of Meeting

- **Diarised:** electrical test report; Andy will contact Paines.

**Andy**

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### Meter Readings (taken July 2021)

Coin Meter – not emptied

Rate 1 : ..... 4873 (previous 4857) ; Rate 2 : ..... 15631 (previous 15618)

Solar : ..... 2663.54 (previous 2196.43)

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**Next Parish Council meeting** : Thursday 23<sup>rd</sup> September 2021, 7.30pm in the Village Hall

Meeting closed at 8.45 pm.

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