

Minutes of the Ivychurch Parish Council

15th April 2021 - meeting held remotely via Zoom

Present: Andy Daburn (AD), Rick Bailey (RB), Julie Bailey (JB), John Goldsmith (JG), Jan Robertson (JR), Julie Devenish (Jools)

Members of the Public: 1

Item	Actions
Meeting Opening	
<p>(a) Apologies/Absent None</p> <p>(b) Declarations of Interest None</p> <p>(c) Previous Minutes March minutes approved.</p> <p><i>Please note that, in the interest of expediency, the agenda for this meeting has excluded reviewing the following sections unless specially mentioned on the agenda: previous actions, administration, speedwatch, Marsh Forum, Village Hall & Green, planning. These sections remain on the monthly minutes for continuity and will be reviewed when necessary.</i></p>	
Special Items for Discussion	
<p>a) Matters relating to the COVID-19 crisis</p> <p>Grant funding : no further receipts.</p> <p>Hall re-opening : the hall is expected to reopen some time in June if restrictions are lifted.</p> <p>Meeting arrangements : the rules for virtual council meetings are set to change on 7th May. The Roadmap may introduce further lockdown easing on or after 17th May, but there will still be restrictions in place for indoor gatherings. It is not possible to offer virtual access to the meeting if held in the hall, so the May parish council meeting will be planned on Zoom but if the High Court decision rejects a change to the current rules it will be postponed until after 21st June which is the next Roadmap date when indoor restrictions are expected to be lifted.</p>	All to review regularly
<p>b) Hall Maintenance:</p> <p>Other hall issues:</p> <ul style="list-style-type: none"> • Paines proposal re hall heating awaited. • Three 8-sheet noticeboard prices and their comparative merits were discussed, approximately £733, £699 and £559. The 8-sheet size was considered insufficient for all the items needed to display and it was agreed that the cheapest option would be ordered, the size to accommodate 18 A4 sheets, which will be proportionally dearer. • The proforma invoice for the benches has not yet been received. Rick will contact Jan with details. • Rick, John and Bell Agricultural will tackle hedge trimming tomorrow. • The fence opposite The Gardens needs repairing - children have been using it as a shortcut. Julie will mention it to the parents as it has been broken twice. • The gate is also starting to rot. Rick will look at the cost to replace. • Rick and Julie have tidied the wildflower area. It was agreed we will keep an eye on it this season and it is possible that Kent Wildlife will pick it up when they reconvene. • Rick commented the mowing team had done a good job on Good Friday. Alan advised it had been a good turnout of old and new helpers, and the next mowing session is planned for 25/4. The mowing team has funds in hand and Alan asked for advice how to hold this in a way to provide an audit trail. It was suggested he contact the treasurer of the IAA. • Solar power – possible options between Octopus vs British Gas for the export tariff were discussed. Alan will check whether the Octopus tariff is for business premises. Andy pointed out that new contract rates can be negotiated up to 6 months before 	<p>AD</p> <p>RB</p> <p>RB</p> <p>RB/JG</p> <p>JB</p> <p>RB</p> <p>AM</p> <p>AM</p>

Item	Actions
<p>the tie-in ends, and that Power Solutions brokers could help. Alan will forward quotes to Jan to negotiate.</p> <ul style="list-style-type: none"> The hall's storage heaters are now switched off. 	AM
<p>c) Electric Vehicle Charge Points and Lease: the contract is signed.</p>	COMPLETE
<p>d) Web Host change: Extract files have been received, (cost of the historic minutes has been negotiated down to £300 not £425) and training arranged for the new website. Julie has applied to KALC for the web costs. Jools felt the new site appears easy to maintain, and will send a link to the councillors to view it.</p>	<p>JB</p> <p>Jools</p>
<p>e) Traffic through village: A site visit has now been carried out, during which several large HGVs and an unescorted sprayer went past. A 40mph limit looks possible. Some hedge and soil incursion will be addressed by Highways after nesting season. Various considerations mean a physical "give way" would not be practical, but a sign indicating priority direction at the bridge may be suitable. The visibility issues at Ivychurch Rd/Ashford Rd junction were noted. There will be some expense but also some financial support towards the highways improvements. A resident has offered to pay for reinstatement of a barrier on his corner. A question was raised about putting a GiveWay at Five Wents, this is outside our parish but may be on the overall plan.</p> <p>Action remaining from earlier minutes: Rick to contact planning enforcement.</p>	<p>JB</p> <p>RB</p>
<p>Treasurer's Report (O/L=online)</p>	JR
<ul style="list-style-type: none"> Current Bank balance stands at £16,941.62 Previous balance £12,081.74 <p>Receipts - 12/04/21 4918.00 BAC FHDC Precept</p> <p>Payments made: 29/03/21 58.12 DD British Gas</p> <p>Liabilities / Not Presented: 08/04/21 500.00 chq799 KSS Air Ambulance</p> <p>Pipeline : Large expenses (or income) approved or anticipated (1) Website historic minutes Aubergine. Now £300+VAT. (2) <i>Income</i> anticipated of £1,250pa for 7years from installation of vehicle charge points. (3) picnic benches for village green £TBA; (4) potential large outlays for village green hedging (5) traffic calming measures (£unknown) (6) KALC annual membership for 21/22 £158.78 (7) Replacement Noticeboard £650 approx</p>	
<p>Planning</p>	
<p>A planning application for erection of a garage at Willow Barn has been received. No issues were raised.</p>	
<p>Diarised / Correspondence / Any Other Business / Upcoming Events</p>	
<ul style="list-style-type: none"> Diarised: electrical test report; Andy will contact Paines. KALC membership renewal : this year's membership fee (£158.78) is unchanged from last year and was approved. KALC Community Award this year's certificate has now been dispatched. Jools will pass it to Rick to organise handing it to the recipient. 	<p>AD</p> <p>Jan</p> <p>Jools</p>

Item	Actions
<ul style="list-style-type: none"> Village parking - illegal parking on the junction has on occasion caused problems for deliveries to businesses in Wenhams Lane. We recommend that when this occurs pictures are taken of the offending vehicles and forwarded to the Police/PCSO for action, if unreported it is just as if it has not happened. 	
<p>(a) Meter Readings: updated March 2021 (last updated February 2021)</p>	All ongoing
<p>Coin Meter: not emptied. Rate1: 4768 - previous 4465 Rate2: 15577 - previous 14627 Solar : IMP 599.83</p>	
Next Meeting	
<ul style="list-style-type: none"> Next Parish Council meeting : Thursday 20th May 2021, 7.30pm via Zoom, if the dispensation is extended, otherwise the next date will be arranged for after further lockdown easing. 	Jools
Meeting closed at 8.35 pm.	
Previous meeting actions and headings retained on following pages.	

Item	Actions
FROM THIS POINT ITEMS ARE RETAINED FOR ATTENTION ONCE CORONAVIRUS RESTRICTIONS ARE LIFTED, unless specified for attention in the abridged agenda.	
Actions from Previous Meeting <i>(this section of the minutes lists previous actions which are not in specific category headings elsewhere)</i>	
Telephone kiosk	
1) repainting will be attended to when possible.	RB/JG ongoing
2) Quote of approx £80 for installing the light was approved. Andy will arrange.	AD ongoing
Dead trees at northern approach to village These will be removed, either by Simon or Rick.	RB ongoing
Rick is investigating options for a new bench .	RB ongoing
Tree Charter and VE Day75 See notes in November's minutes for details. Next action still to be agreed.	Jools ongoing
Indoor notice board A second noticeboard was generally agreed to be a good idea.	Jools ongoing
Administration	
(a) Treasurer – actions	
(b) Treasurer's report – moved to active section above.	
(c) Governance	
(i) Documentation (subcommittee: Jan, Julie)	
(ii) Annual Return	
(iii) Data Protection (GDPR)	
(iv) Accessibility	
SpeedWatch	
<ul style="list-style-type: none"> Vehicles monitored in past month / number recorded speeding: 0 (suspended due to Covid19 restrictions) New sessions will be arranged when possible. Rick feels the grain store may not be suitable as a possible CSW site but he will put it to the police to decide. Clr Hills will chase Highways for a site visit to evaluate options for calming through traffic. 	RB Ongoing TH ongoing
Marsh Forum / Flood Warden updates <i>(suspended during lockdown)</i>	JG ongoing
Village Hall and Green	
(b) Meter readings – moved to "active" section of minutes	
(c) Play Area inspections	
2020 safety report has been received. Rick will check it and compile a maintenance plan.	RB ongoing
(c) Site	
Village Hall Car Park signage	
The Electric Vehicle Charging Point is now installed. Rick will work on finalising the wording of a permanent notice to replace the existing wall notice which is worded incorrectly.	RB Ongoing
Rapid Charge Points See notes in "special items".	
ROOF : Re-roofing See notes in "special items".	
<ul style="list-style-type: none"> John's action remains, to check re the Wind Farm's Community Chest funding in respect of a new roof and solar panels for the hall. 	JG ongoing
ROOF : Solar Panels See notes in "special items".	
Planning	
<ul style="list-style-type: none"> Jools is experiencing difficulties using planning portal since changes were introduced. Ivychurch Business Park – Rick has been asked to re-send the papers. Y19/0524/FH & Y19/0525/FH - A259 speed logging: as that part of the A259 is in Brookland's parish, IPC feel that logging strips should be paid for by them. 	Jools ongoing RB ongoing TH/Jools ongoing