

Minutes of the Ivychurch Parish Council

18th March 2021 - meeting held remotely via Zoom

Present: Andy Daburn (AD), Rick Bailey (RB), Julie Bailey (JB), John Goldsmith (JG), Jan Robertson(JR), Julie Devenish (Jools)

Members of the Public: 3

Item	Actions
Meeting Opening	
<p>(a) Apologies/Absent None</p> <p>(b) Declarations of Interest None</p> <p>(c) Previous Minutes February minutes approved.</p> <p><i>Please note that, in the interest of expediency, the agenda for this meeting has excluded reviewing the following sections unless specially mentioned on the agenda: previous actions, administration, speedwatch, Marsh Forum, Village Hall & Green, planning. These sections remain on the monthly minutes for continuity and will be reviewed when necessary.</i></p>	
Special Items for Discussion	
<p>a) Matters relating to the COVID-19 crisis</p> <p>Grant funding : another £2096 received on 1 March.</p> <p>Hall re-opening : the hall is expected to reopen some time in June if restrictions are lifted.</p>	<p>F&HDC</p> <p>All to review regularly</p>
<p>b) Hall Maintenance:</p> <p>Solar Panels:</p> <p>A note acknowledging the grant funding has been placed on the parish council website and social media.</p> <p>Other hall issues:</p> <ul style="list-style-type: none"> • Paines proposal re hall heating awaited. • Rick will look into replacing the hall noticeboard. <p>Maintenance of village green:</p> <ul style="list-style-type: none"> • Rick had circulated a note about various picnic benches. It was agreed to order recycled plastic bench/tables with wheelchair access plus the anchor kits. • Rick, John and Bell Agricultural will tackle hedge trimming tomorrow. • The fence opposite The Gardens needs repairing - children have been using it as a shortcut. Julie will mention it to the parents as it has been broken twice. • The gate is also starting to rot. Rick will look at the cost to replace. 	<p>COMPLETE</p> <p>AD</p> <p>RB</p> <p>RB</p> <p>RB/JG</p> <p>JB</p> <p>RB</p>
<p>c) Electric Vehicle Charge Points and Lease:</p> <p>Jan has sent the invoice.</p>	COMPLETE
<p>d) Web Host change:</p> <p>Julie is working on getting a reduction on the migration costs, the template to map pages, set-up and training.</p>	JB
<p>e) Traffic through village:</p> <p>The district council are expected to do a site visit sometime in April and Julie will let councillor Hills know when the visit is arranged.</p> <p>Action remaining from earlier minutes: Rick to contact planning enforcement.</p>	<p>JB</p> <p>RB</p>

Item	Actions
f) Donation to Church : the church has received an excellent response to its recent appeal, and while very grateful, felt it unnecessary for the parish council to donate further funds at this time.	
Treasurer's Report (O/L=online)	JR
<ul style="list-style-type: none"> Current Bank balance stands at £12,081.74 Previous balance £11,429.50 <p>Receipts - 01/03/21 2096.00 BAC FHDC Lockdown Payment</p> <p>Payments made: 17/02/21 1160.00 BAC Aubergine Web hosting 22/02/21 156.00 BAC Cantium 01/03/21 88.06 DD British Gas 12/03/21 1.50 BAC Business Stream 12/03/21 82.20 BAC Hopkins AED</p> <p>Liabilities / Not Presented: -</p> <p>Pipeline : Large expenses (or income) approved or anticipated (1) Website historic minutes Aubergine. £425+VAT. (2) Income anticipated of £1,250pa for 7years from installation of vehicle charge points. (3) picnic benches for village green; (4) potential large outlays for village green hedging and (5) traffic calming measures (£unknown)</p>	
Planning	
The council was supportive of the planning applications, but the new system is not conducive to uploading feedback. Cllr Hills suggested concerns about the system could be raised through the KALC user group. As these meetings clash with our parish council meetings Cllr Hills could mention it for us.	
Diarised / Correspondence / Any Other Business / Upcoming Events	
<ul style="list-style-type: none"> Diarised: electrical test report; Andy will contact Paines. Kent, Surrey & Sussex Air Ambulance – it was agreed that a donation of £500 should be forwarded in response to their appeal. Annual Parish Meeting, March : This will go ahead on 25th March, but with no guest speaker. Local Elections 6th May – FHDC has a list of polling stations , Ivychurch does not appear to be on it, fewer are being used this year. Council Tax - Ivychurch Parish Council had requested our portion to remain unchanged for next year but a change was noticed. IPC will contribute towards a joint village event in collaboration with the Amenities Association in the summer. 	AD
(a) Meter Readings: updated March 2021 (last updated February 2021)	All ongoing
<p>Coin Meter: not emptied.</p> <p>Rate1: 4768 - previous 4465</p> <p>Rate2: 15577 - previous 14627</p> <p>Solar : IMP 599.83</p>	
Next Meeting	
<ul style="list-style-type: none"> Next Parish Council meeting : Thursday 15th April 2021, 7.30pm via Zoom. 	Jools
Meeting closed at 8.40 pm.	
Previous meeting actions and headings retained on following pages.	

Item	Actions
FROM THIS POINT ITEMS ARE RETAINED FOR ATTENTION ONCE CORONAVIRUS RESTRICTIONS ARE LIFTED, unless specified for attention in the abridged agenda.	
Actions from Previous Meeting <i>(this section of the minutes lists previous actions which are not in specific category headings elsewhere)</i>	
Telephone kiosk	
1) repainting will be attended to when possible.	RB/JG ongoing
2) Quote of approx £80 for installing the light was approved. Andy will arrange.	AD ongoing
Dead trees at northern approach to village These will be removed, either by Simon or Rick.	RB ongoing
Rick is investigating options for a new bench .	RB ongoing
Tree Charter and VE Day75 See notes in November's minutes for details. Next action still to be agreed.	Jools ongoing
Indoor notice board A second noticeboard was generally agreed to be a good idea.	Jools ongoing
Administration	
(a) Treasurer – actions	
(b) Treasurer's report – moved to active section above.	
(c) Governance	
(i) Documentation (subcommittee: Jan, Julie)	
(ii) Annual Return	
(iii) Data Protection (GDPR)	
(iv) Accessibility	
SpeedWatch	
<ul style="list-style-type: none"> Vehicles monitored in past month / number recorded speeding: 0 (suspended due to Covid19 restrictions) New sessions will be arranged when possible. Rick feels the grain store may not be suitable as a possible CSW site but he will put it to the police to decide. Clr Hills will chase Highways for a site visit to evaluate options for calming through traffic. 	<p>RB Ongoing</p> <p>TH ongoing</p>
Marsh Forum / Flood Warden updates <i>(suspended during lockdown)</i>	JG ongoing
Village Hall and Green	
(b) Meter readings – moved to "active" section of minutes	
(c) Play Area inspections	
2020 safety report has been received. Rick will check it and compile a maintenance plan.	RB ongoing
(c) Site	
Village Hall Car Park signage	
The Electric Vehicle Charging Point is now installed. Rick will work on finalising the wording of a permanent notice to replace the existing wall notice which is worded incorrectly.	RB Ongoing
Rapid Charge Points See notes in "special items".	
ROOF : Re-roofing See notes in "special items".	
<ul style="list-style-type: none"> John's action remains, to check re the Wind Farm's Community Chest funding in respect of a new roof and solar panels for the hall. 	JG ongoing
ROOF : Solar Panels See notes in "special items".	
Planning	
<ul style="list-style-type: none"> Jools is experiencing difficulties using planning portal since changes were introduced. Ivychurch Business Park – Rick has been asked to re-send the papers. Y19/0524/FH & Y19/0525/FH - A259 speed logging: as that part of the A259 is in Brookland's parish, IPC feel that logging strips should be paid for by them. 	<p>Jools ongoing</p> <p>RB ongoing</p> <p>TH/Jools ongoing</p>