

Minutes of the Ivychurch Parish Council Meeting 21st February 2019

Present: Rick Bailey (RB), Andy Daburn(AD), Les Percival(LP), Julie Bailey (JB), John Goldsmith(JG), Julie Devenish (Jools), Jan Robertson(JR)

Members of the Public: 2 – including Cllr Len Laws, and an additional member of Ivychurch Amenities Association (IAA)

1 Meeting Opening	Actions/ date assigned
<p>(a) Apologies/Absent Jools had received Cllr Clive Goddard’s apology for being unable to attend and provide his update on Romney Marsh Forum; Rick welcomed Cllr Len Laws to the meeting.</p> <p>(b) Declarations of Interest None</p> <p>(c) Previous Minutes January 2019 minutes approved.</p>	
2 Special Items for Discussion	
<p>(a) Romney Marsh Forum - Not discussed as Cllr Goddard was absent.</p> <p>(b) Defibrillator aftercare : councillors agreed to procure the Gold Aftercare service offered by Hopkins Training & Support. Jools will confirm this and will also email the aftercare details to the councillors along with the report from the inspection carried out last month.</p> <p>Cllr Laws mentioned that Lydd had suffered two defibrillator thefts (it had been recovered after the first theft then stolen again).</p> <p>Councillors noted that the kiosk needs repainting – Les, Rick and John will attend to this when the weather is warmer.</p>	<p>Jools 2/19</p> <p>LP/RB/JG 2/19</p>
3 Actions from Previous Meeting	
<p>Playground phase3 The IAA are currently in contact with local and county councillors regarding grants towards the new equipment. Cllr Len Laws was thanked for his kind offer of £750.</p>	<p>IAA 11/18</p>
<p>Role of IAA The IAA’s Rules have been amended and will be sent to the Charities Commission for approval. The lease agreement no longer includes the peppercorn £1pa rent.</p>	<p>IAA 11/18</p>
<p>Wayleave payment query Andy is in the process of investigating – labels need to be located.</p>	<p>AD 10/18 ongoing</p>
<p>KALC 2019 Community Awards Jools has sent KALC the wording for this year’s award.</p>	<p>COMPLETE</p>
<p>Play area access – child safety vs disabled access Rick has sorted out the gate.</p> <p>The goalposts and basketball post have now been painted as agreed.</p>	<p>COMPLETE</p> <p>COMPLETE</p>

The basketball backboard will be dealt with separately.	RB 10/18 ongoing
Defibrillator (AED – Automated External Defibrillator)	
<ul style="list-style-type: none"> Rick will pass Jan the invoice for £20.30+p&p for the kiosk sign. 	RB 1/19
Dead trees at northern approach to village	
The trees will be checked in Spring to see if any show signs of life before action is taken. One tree might be alive but the other five are believed to be dead.	ALL 1/19 ongoing
Road Safety (see also Speedwatch)	
<ul style="list-style-type: none"> Chris Cordrey-Moore's position is now filled by Damien Cock. Jools will send contact details to the councillors. 	Jools 2/19
4 Administration	
(a) Treasurer – actions	
(b) Treasurer's Report	
<ul style="list-style-type: none"> Current Bank balance stands at £8,387.65. Previous balance £9,382.71. Receipts 23/01/19 - £250 – Hall Payments made: 21/01/19 - £82.41 – 000772 time lag switch 28/01/19 - £20.91 – DD British Gas 30/01/19 - £10.00 – 000776 Lost Words 31/01/19 - £1,013.60 – 000775 Hall Insurance Liabilities: 22/01/19 - £650 – 000773 AK Builders not yet presented 07/02/19 - £80 – 000777 Marsh Message 	JR
(c) Governance	
(i) Documentation (subcommittee: Jan, Julie)	
Standing Orders Jools will send out what has been drafted so far and set up a meeting with Julie and Jan to progress this.	Jools Ongoing 02/16
Councillors' Notice of Disclosable Pecuniary Interests No outstanding actions.	
(ii) Annual Return	
(iii) Data Protection (GDPR)	
5 SpeedWatch	
<ul style="list-style-type: none"> The grain store will be assessed as a possible CSW site Another ribbon speed check like the one carried out in January 2016 would cost around £300 for a week. It was agreed to continue speedwatch sessions and review the need for a ribbon check in the Autumn. Andy indicated he was willing to join the team and carry out some monitoring sessions at weekends. Jools will forward him the online training details. 	Jools /RB Ongoing 07/2018 ALL - due 9/19 Jools 2/19

6 Marsh Forum / Flood Warden updates	JG ongoing
John reported that Romney Marsh may be applying for National Park status.	
7 Village Hall and Green	
(a) Meter Readings:	AD ongoing
Coin Meter: The coin meter was emptied - £47.	
Rate1: 2140 - previous 1870	
Rate2: 5915 - previous 4603	
(b) Play Area inspections	
(c) Site	
Village Hall Car Park	
<ul style="list-style-type: none"> A permanent notice will replace the existing wall notice which is worded incorrectly. Draft wording suggestions have been circulated by email. Rick will get this made up. 	RB Ongoing 11/2017
Hall Hire	
<ul style="list-style-type: none"> The online booking form is linked to from the IPC site. It was felt this is sufficient. There are some technical problems being experienced by the hall bookings administrator, she is unable to update the calendar from her PC and has to use her mobile. She thinks a recent Windows update is to blame. Julie will have a look at the problem. The ping-pong table now has a chain and the combination for the padlock will be added to the pub paperwork. 	COMPLETE JB 2/19 RB 11/18 ongoing
Hall Maintenance	
<ul style="list-style-type: none"> Andy has two quotes, John has chased for the third but with no result. Andy will obtain a third quote. One potential supplier gave Andy some advice about the suitability of certain types of treatment for a tongue-&-groove style floor. 	AD 2/19
Visibility - Mirror	
<ul style="list-style-type: none"> Jools reported her initial investigations into suppliers and prices of various products. The council agreed that a mirror was the preferred option over reducing the hedge which is considered to be the correct height for safety from the games on the Green. Julie will look at the grant application. Jools will send her the paperwork she has had so far. Les will look at the installation of a suitable post. 	JB 2/19 Jools 2/19 LP 2/19
March 2019 Annual Parish Meeting : Jools will buy cakes, milk, tea/coffee etc for the meeting up to around £20-30.	Jools 2/19
Insurance – The hall insurance has been renewed for a further 3 years.	COMPLETE
8 Planning	
<ul style="list-style-type: none"> No new applications seen. Business Park - new steel-frame building(s) and acoustic fence – nothing heard from F&HDC enforcement. Cllr Laws confirmed a new planning enforcement officer had recently been appointed and they are aware of the issues. 	
9 Diarised items	
10 Correspondence / Any Other Business / Upcoming Events	
A £10 cheque has been sent to “ Lost Words ”, Brenzett CE School was nominated to receive the book.	COMPLETE

<p>Rural Kent “pop-up caravan”</p> <ul style="list-style-type: none"> • The dates for the pop-up caravan visits have now been agreed. Jools will send the dates to the councillors. • It was suggested that the caravan might like to come to the Green on the Saturday of the Annual Parish Meeting – Jools will email RuralKent. 	<p>Jools 2/19</p> <p>Jools 2/19</p>
<p>Police Update Rick read out a report from our local PCSO. In general, crime remains low, although poaching does occur as is typical in a very rural area. The theft of Lydd’s defibrillator was also mentioned.</p>	
<p>“Wild About Gardening Awards Scheme” – details have been posted.</p>	<p>COMPLETE</p>
<p>The next Litter Pick will take place on Sunday 31st March.</p>	
<p>IAA SPRING FUN QUIZ – The date for this has been moved to Friday evening, 29nd March – publicity will be via leaflet-drop, Facebook etc.</p>	<p>Jools 1/19</p>
<p>Julie said she thought the KALC Forum minutes looked useful but thought their meeting dates may coincide with Parish Council meetings.</p>	
<p>Food Bank The latest request from the Food Bank is for tinned custard, rice pudding and meats, plus cereals and milk cartons. Collection point is in the Church porch.</p>	
<p>Radio Mast An approach has been made to the church to install a radio aerial on the church tower for a local community radio station.</p>	
<p>Plant Sale A plant sale will be held at the churchyard on 28th April – people are welcome to bring and buy. A lavender border will also be planted at that time.</p>	
<p>11 Next Meeting</p>	
<ul style="list-style-type: none"> • Next Parish Council meeting Thursday 21st March 2019 at 7pm for 7.30pm in Village Hall. The Annual Parish Meeting will be on Saturday, 23rd March at 10am. 	
<p>Meeting closed at 8.55 pm.</p>	