

Minutes of the Ivychurch Parish Council

Meeting 17th January 2019

Present: Rick Bailey (RB), Andy Daburn(AD), Les Percival(LP), Julie Bailey (JB), John Goldsmith(JG), Julie Devenish (Jools), Jan Robertson(JR)

Members of the Public: 3 – including Cllr Tony Hills (TH), and two additional members of Ivychurch Amenities Association (IAA)

1 Meeting Opening	Actions/ date assigned
<p>(a) Apologies/Absent None</p> <p>(b) Declarations of Interest None</p> <p>(c) Previous Minutes November 2018 minutes approved.</p>	
2 Special Items for Discussion	
None	
3 Actions from Previous Meeting	
<p>Playground phase3 Following Cllr Tony Hills' comment at last month's meeting that local and county councillors would welcome an approach for funding, the IAA will contact them about funding.</p>	IAA 11/18
<p>Role of IAA The IAA are in the process of reviewing the wording of their Rules and will contact the Charities Commission as necessary. They will also clarify the question of the peppercorn £1pa rent, and will report back to the next Parish Council meeting.</p>	IAA 11/18
<p>Green Space and perimeter hedge Nothing further heard.</p>	COMPLETE
<p>Public Relations The Vision and Mission Statement has been published on the website, and a copy placed on the hall noticeboard. Doors now open at 7pm for Parish Council meetings and minutes placed on the hall noticeboard along with a list of meeting dates for the year.</p>	COMPLETE COMPLETE
<p>Wayleave payment query This relates to the pole in the NW corner of the Hall grounds, it carries phone and electricity. Andy will check on Google and/or ask EDF about this.</p>	AD 10/18 ongoing
<p>KALC 2019 Community Awards Councillors agreed on a nominee for the award. Jools will send appropriate wording to KCC.</p>	Jools 1/19
<p>Play area access – child safety vs disabled access Gate is now in place. Rick will put a spring on it.</p> <p>Jools will get quote from the hall's gardener for repainting the goalposts, basketball post.</p> <p>The basketball backboard will be dealt with separately.</p>	RB 1/19 Jools 1/19 RB 10/18 ongoing
<p>Defibrillator (AED – Automated External Defibrillator)</p> <ul style="list-style-type: none"> Rick has installed the kiosk sign and will pass Jan the invoice for £20.30+p&p. 	RB 1/19

Front of Hall The bike rack will be left where it is.	COMPLETE
Dead trees at northern approach to village The trees will be checked in Spring to see if any show signs of life before action is taken.	ALL 1/19
Road Safety <ul style="list-style-type: none"> Warning triangles for the play area (“children”) are now in place. Cllr Hills has provided contact details for Chris Caldrey-Moore, Jools will forward these to the councillors. 	Jools 1/19
Carpark light switch The new timer switch was sticking, Rick has fixed it.	COMPLETE
4 Administration	
(a) Treasurer – actions	
(b) Treasurer’s Report	
<ul style="list-style-type: none"> Current Bank balance stands at £9,382.71. Previous balance £9,024.99. Receipts 4/12/18 - £513.80 + £20 – Hall 4/01/19 - £25 + £80 + £65 - Hall Payments made: 20/11/18 - £44 – Gardener 27/11/18 – £302.08 DD British Gas Liabilities: 12/12/18 - £82.41 cheque not yet presented – Timer switch via JG 3/01/19 - £118.14 cheque not yet presented – E.K. Fire 6/01/19 - £650 - A.K. Building 	JR
(c) Governance	
(i) Documentation (subcommittee: Jan, Julie)	
Standing Orders Jools will send out what has been drafted so far and set up a meeting with Julie and Jan to progress this.	Jools Ongoing 02/16
Councillors’ Notice of Disclosable Pecuniary Interests No outstanding actions.	
(ii) Annual Return	
(iii) Data Protection (GDPR)	
5 SpeedWatch	
<ul style="list-style-type: none"> The grain store will be assessed as a possible CSW site Monitoring sessions continue to record around 10% vehicles speeding. A static speed sign was discussed. Also the possibility of requesting another ribbon-check – Jools will enquire as to the cost. Cllr Hills mentioned the discussions in hand to share monitoring equipment and observers across the marsh – this could enable more sessions with a wider pool of observers for each parish to draw from. Cllr Hills also took the opportunity to encourage people to report all potholes still in need of repair. 	Jools / RB Ongoing 07/2018 Jools 1/19

6 Marsh Forum / Flood Warden updates	JG ongoing
The agenda for January's meeting was discussed. No feedback for John to pass on.	
7 Village Hall and Green	
(a) Meter Readings:	AD ongoing
Coin Meter: The coin meter was not emptied. Rate1: 1870 - previous 1183 Rate2: 4603 - previous 4133	
(b) Play Area inspections	
(c) Site	
Village Hall Car Park	
<ul style="list-style-type: none"> A permanent notice will replace the existing wall notice which is worded incorrectly. Draft wording suggestions have been circulated by email. Rick will get this made up. 	RB Ongoing 11/2017
Hall Hire	
<ul style="list-style-type: none"> The online booking form is on the IAA website. Julie will add to the IPC site. The ping-pong table now has a chain and the combination for the padlock will be added to the pub paperwork. 	JB ongoing RB 11/18 ongoing
Hall Maintenance	
<ul style="list-style-type: none"> The gutters have been sorted, and cupboard built. In some places the dado rail is completely missing but it has been fixed back on where possible. Two further quotes for sanding/varnishing hall floor are being obtained, one by John and one by Andy. 	COMPLETE JG / AD 11/18
The fire extinguisher report was filed. Annual checks are diarised.	COMPLETE
Visibility - Mirror Cllr Hills has spoken to KCC and is happy to provide funding for a safety mirror. We need to (1) identify a suitable supplier and (2) complete a grant application. Also (3) need to contact Highways re siting the mirror on KCC's post.	Jools 1/19
March 2019 Annual Parish Meeting : 5 th Continent have been confirmed to speak. Arrangements for suitable refreshments to be made at next meeting.	Jools 1/19
Insurance – Councillors agreed this should be on the 3-year term once again. Jools will confirm to Came & Co.	Jools 1/19
Precept - Jools has advised KCC that Ivychurch wishes for households' bills to be kept unchanged.	COMPLETE
8 Planning	
<ul style="list-style-type: none"> No new applications seen. Business Park - new steel-frame building(s) and acoustic fence – nothing heard from F&HDC enforcement. 	
9 Diarised items	
10 Correspondence / Any Other Business / Upcoming Events	
A funding request was received from " Lost Words ", a charity set up to promote use of traditional words being lost from childrens' dictionaries by providing a book to local schools. Jan will forward them a cheque for £10.	Jan 1/19
Rural Kent "pop-up caravan" An email was received offering to bring a pop-up cafe and information hub to the village some time in April. Jools will reply accepting their offer, and sort out a suitable date / venue. Jools will let the IAA know when this is arranged so a leaflet	Jools 1/19

drop can be organised.	
<p>Kent Resilience Forum – Brexit</p> <p>A no-deal contingency plan has been circulated to councillors. It was felt that there is no action required by the Parish Council as this is aimed more at KRF Partners (highways, emergency services etc). Cllr Hills commented that “Operation Brock” is the most relevant project and that KCC can accelerate road projects to ease gridlock.</p>	
<p>“Wild About Gardening Awards Scheme” – Kent Wildlife Trust is planning to visit Ivychurch on 18th May and invites residents to enter their gardens for this scheme, which offers advice on how to make their garden more wildlife friendly. Jools will put a link on Facebook and copy Julie in to add to the parish council website.</p>	Jools 1/19
<p>Flytipping in Wenhams Lane has been removed and bridleways are being attended to.</p>	
<p>The next Litter Pick is expected at the end of March, the IAA will liaise with the organiser to help publicise through their leaflet-drop.</p>	
<p>IAA SPRING FUN QUIZ – this will be held on Friday evening, 22nd March – publicity will be via leaflet-drop, Facebook etc.</p>	Jools 1/19
<p>11 Next Meeting</p> <ul style="list-style-type: none"> Next Parish Council meeting Thursday 21st February 2019 at 7pm for 7.30pm in Village Hall. 	
<p>Meeting closed at 8.45 pm.</p>	